



VA ANN ARBOR HEALTHCARE SYSTEM  
**Voluntary Service (24V) - NEEDS LIST**  
 2215 Fuller Road  
 Ann Arbor, MI 48105  
 (734) 845-3467  
 May 5, 2008



General Post Fund (GPF) 236 has been set up for monetary donations to be used for the purchase of comfort items for patients. Voluntary Service is always aware of the immediate needs of our veteran patients and many times, businesses will offer lower prices to a non-profit organization.

**PERSONAL COMFORT ITEMS NEEDED FOR PATIENTS**

*All donated items must be alcohol free.*

After Shave Lotion	Deodorant	Razors (disposable)
Baby Powder	Hair Brushes	Shampoo
Booties (non-skid, large size)	Lap Robes (4' x 4')	Shaving Cream
<b>Boxers Men's (all sizes)****</b>	Lotion	Shower Shoes
<b>Briefs Men's (all sizes)****</b>	Magazines-within 60 days of issue	Soap (liquid only)
Chap Stick	Mirrors-hand held size	<b>Socks (White Men's)****</b>
Combs	Mouth Wash	Socks (gripper)
Crossword Puzzle Books	Nail Clippers	Toothbrushes
Dental Floss	Phone Cards	Toothpaste
Denture Adhesive	Pill Dispensers (7-day)	<b>T-Shirts (Men's all sizes)***</b>
Denture Cleaner	Playing Cards	Women's Toiletries
Denture Cream	Postage Stamps (New)	
<b>****Urgently needed</b>	Pumice Stones	<b>**** Urgently needed</b>

**PATIENT CLOTHING ROOM -- ITEMS ACCEPTED:**

<b>Men's blue jeans ****</b>	Casual Docker type jeans	Winter coats, boots, scarves, gloves
Polo type shirts	Colored T-Shirts	Long-Sleeved men's shirts
Sweat Shirts	<b>Men's shoes (new preferred)****</b>	<b>**** Urgently needed</b>

**Not Accepted:**     *used undergarments (including socks)  
 dress shirts, suits, or unclaimed items from the cleaners*

**There is a limited need for women's clothing. Please call before bringing any clothing items for donation. No children's clothing accepted!**

**ITEMS NOT CURRENTLY ACCEPTED**

Bar Soap (only liquid soap accepted)	Used crutches, walkers, portable toilets, prosthetic limbs, medical supplies (Depends, Diabetic syringes), etc.
Catheter Bags (oversupply on hand)	Used Eye Glasses (Lions Club accepts)
Cassette tapes (only CDs accepted)	Used Postage Stamps
Cloth Ditty Bags (not used by inpatients)	
Hard Back Books (only paperback accepted)	VHS Movies (only DVD accepted)
Magazines (more than 60 days from issue)	Wheelchair Bags (not being used by patients)
National Geographic magazines and Reader's Digest Condensed Books	



## Ongoing Patient Needs



<u>Item and Description</u>	<b>Cost</b>	<b>Unit/Ward</b>	<b>GPF Fund</b>
<b>Bibles</b> (Large Print, King James & Vietnam Veteran, and RSV Catholic Edition)	\$20 - \$30	Chaplain Service	4207
<b>*Bus Tokens</b> (for indigent veterans)	\$10- ?	Social Work/ HIOT/MHICM	4009/ 4003
<b>*Canteen Books for Indigent Veterans</b>	\$5 - ?	Social Work	4009
<b>Chapel Fund</b> (meet spiritual needs of veterans) GPF 4207 (General); 4209 (Protestant) and 4211 (Catholic Fund)	\$10 - ?	Chapel Fund	
<b>*Coffee Program</b> (coffee – regular and decaff, sugar, creamer, tea bags, or monetary donations)	\$10 - ?	inpatient wards and outpatient clinics	4223
<b>Cold Weather items, Blankets, Scarves, Gloves</b>	\$10 - ?	MHICM/ Homeless Veterans	4019/ 4050
<b>*Comfort Item Fund</b> (purchase personal comfort items – see listing on page 1)	\$10 and up	Inpatients, HIOT and Homeless Veterans	4236
<b>*Emergency Lodging and travel funds</b>	\$10 and up	Lodging & Travel	4029
<b>*Emergency Service and Canteen books</b>	\$10 and up	Social Service	4009
<b>Homeless Veterans Healthcare</b>	\$10 - ?	Homeless Vets	4050
<b>Magazine Subscriptions</b> (PEOPLE, Sports Illustrated, etc.) “No National Geographic”	\$10 - \$50	Outpatient/Inpatient Wards	4003
<b>Newspaper subscriptions</b> – current events & reading pleasure	\$20 and up	Inpatient Wards Patient Library	4003
<b>Phone Cards</b> (telephone calling cards for inpatients, HIOT, Homeless Veterans, and MHICM)	\$5 - ?	Inpatient Wards Homeless/HIOT	4236
<b>Recreational Funds</b> (Bingo, outings for inpatients, special holiday programs, etc.)	\$50	ECC	4217
<b>Satellite TV Program</b> (monthly subscription cost – includes local and national stations)	\$60 /month	ECC/8 West	4035
<b>Seamless Transition</b> (for needs of returning Iraqi/Afghanistan veterans and family members)	\$10 - ?	Seamless Transition	4235
<b>Snack Kits for Homeless Veterans</b> items listed below are placed in a plastic bag (self-sealing) and given to homeless veterans by Social Service staff. <ul style="list-style-type: none"> <li>- Roll of lifesavers (or other hard candy – non-melting)</li> <li>- Rice Krispies bar (or granola bar, etc.)</li> <li>- Plastic utensils (knife, fork, spoon with napkin)</li> <li>- Ritz Snack Mix (Cheddar) (or other trail mix, etc.)</li> <li>- Easy open can of fish steaks (or tuna, canned meat, etc.)</li> </ul>	\$5 - ?	Homeless Veterans  Snack Kits can be assembled by donor or donation made towards purchase	4050
<b>Women Veterans</b> (funds for specific individual needs)	\$10 - ?	Women Veterans	4022

**\* indicates urgent need – undesignated donations will be used as needed**



## VA Special Projects – donations needed



<b>Cultural Change for Extended Care Center</b> (Create more home-like setting in common areas, dining area, front lobby entrance, and patient rooms)	\$100 - ?	ECC	4003
<b>Entertainment System</b> (combination TV/VCR/DVD with closed captioning – throughout outpatient clinics)	\$30,000	Outpatient Clinics	4003
<b>Heart Pillows</b> – (used as splints for open heart surgery patients when coughing)	\$15 - ?	TICU	4003
<b>Holiday Fund</b> (special items for celebrating holidays for inpatients)	\$10 - ?	Holiday Fund	4139
<b>Patient Centered Care (Planetree)</b> holistic approach to patient centered care; purchase recreational furnishings for outpatient and inpatient areas, furnishings for kids corner, items to create a more relaxing and comfortable environment in outpatient and inpatient areas. (Separate from ECC Culture Change Project).	\$10 - ?	Patient Centered Care	4003
<b>Wheelchairs</b> – oversize needed for larger patients	\$250 each	Patient Transport	4003



## VA Special Veteran Programs– sponsors needed

<b>Cancer Survivor Picnic</b> (supports annual celebration of life for cancer survivors)	\$10 - ?	Cancer Survivor Fund	4031
<b>Compensated Work Therapy (CWT) – Supported Employment Program</b> -- assist veterans in return to work therapy program with incidentals needed to re-enter work force (clothing for work environment, tools for specific trade, emergency funds pending receipt of paycheck, gift certificates for haircuts, etc.).	\$10 - ?	CWT	4003
<b>Hospital-Based Intensive Outpatient Treatment (HIOT) Program</b> -- assist needy veterans with purchases for food, gasoline, laundry detergent, incidentals, etc.	\$10 - ?	HIOT Veterans	4003
<b>Mental Health Intensive Case Management Program</b> (special needs of outpatient long-term, intensive case management veterans with a serious and persistent mental illness) -- phone cards, bus tokens, tickets to sporting events, movie tickets, etc.)	\$10 - ?	MHICM	4019
<b>Nursing Home Care Unit</b> (special needs for ECC patients)	\$20 - ?	ECC Patients	4241
<b>Palliative Care</b> (special needs for terminally ill patients) – snacks, meal requests, harpist for relaxation therapy, etc.	\$25 - ?	Palliative Care	4221
<b>Psychiatry Service Fund</b> (funds used for special Psychiatry patient needs)	\$10 - ?	Psychiatry Patients	4007
<b>Radiation Oncology</b> (special needs for inpatient and outpatient veterans receiving radiation treatment)	\$10 - ?	Radiation Patients	4028
<b>Toledo Vet Center</b> (sponsor recreational activities and outings, assist veterans with transportation and travel costs, emergent conditions as determined by program coordinators, coffee supplies, and snacks)	\$10 - ?	Toledo Vet Center	4324



## VA Special Events – sponsors needed



<b>Creative Arts Festival</b> (allows veterans to attend national creative arts festival)	\$10 - ?	Creative Arts Festival	4215
<b>Golden Age Games</b> (assists veterans 55+ years in attending national recreational games)	\$10 - ?	Golden Age Games	4055
<b>Wheelchair Games</b> (allows disabled veterans to attend national games)	\$10 - ?	Wheelchair Games	4226
<b>Winter Sports Clinic for Disabled Veterans</b> (allows disabled veterans to attend national games)	\$10 - ?	Winter Sports Clinic	4031

## REFRESHMENTS FOR INPATIENTS

Our patients certainly appreciate the delicious refreshments that organizations provide.



**Refreshments (see details below) may only be distributed to ECC patients.**

**No refreshments are to be distributed to any medical unit (5 East, 5 West, 5 North, 8 West, MICU, TICU, SICU, and COU – No exceptions as many of the patients on these units have food restrictions.**

- A commercial food establishment must prepare all sandwiches and items of this type. We recommend that you order pizza, subs, tacos, etc. from a local area restaurant. No sandwiches or “complete home cooked meals” prepared at home or at the post can be brought to the medical center.
- Cookies, candies, chips, etc. should be individually wrapped. Keep in mind that many patients are diabetic.
- Fresh fruit is fine. However, it must be washed before consumption.
- No doughnuts with custard filling are permitted. Regular doughnuts (without custard filling) are allowed.

Please keep in mind these policies are in the best interest of our patients.

**If you will be visiting patients, please contact the Volunteer Office for a listing of Dos and Don'ts for Hospital Visits prior to your visit.**

GENERAL DONATIONS

If you are interested in making a monetary contribution to the VA Ann Arbor Healthcare System (VAAAHS) for the benefit of veteran patients, listed below are the General Post Fund (GPF) Accounts that donations are deposited into for that particular need. Checks may be made out to VAAAHS. *If you would like your donation to go toward a specific GPF, please write the GPF number(s) on your check, otherwise funds will be used as needed.* **100% of your donation is used for veterans' needs**

<b>GPF #</b>	<b>TITLE</b>
4002	General Purpose
4003	Specific Donations
4004	VAVS Committee
4007	Psychiatry Service Fund
4008	Oncology Fund
<b>*4009</b>	<b>Social Work Service - Ann Arbor</b>
<b>*4010</b>	<b>Social Work (Toledo VAOPC)</b>
4019	Mental Health Intensive Case Management Program
4022	Women Veterans
4028	Radiation Oncology
<b>*4029</b>	<b>Lodging and Travel</b>
4030	Winter Sports Clinic for Disabled Veterans
4031	Cancer Survivor Fund
4035	Extended Care Center Satellite Television Network
4050	Health Care for Homeless Veterans
4055	Ann Arbor Golden Age Team
4139	Holiday Fund
4200	Volunteer Recognition
4206	Toledo VA Outpatient Clinic
4207	Chapel General Fund
4209	Protestant Chapel Fund
4211	Catholic Chapel Fund
4215	National Creative Arts Festival
4217	Recreation and Entertainment
4218	Televisions
4221	Palliative Care Unit
<b>*4223</b>	<b>Coffee Fund</b>
4226	Ann Arbor VA Wheelchair Team
4235	Seamless Transition Fund
<b>*4236</b>	<b>Comfort Items</b>
4241	Nursing Home Care Unit
4324	Toledo Vet Center

**\*Indicates urgent need for donations**

**Thank you for your generosity and thoughtfulness for our veterans.  
Your contributions are greatly appreciated.**

VA HOSPITALS: HOW YOU CAN HELP!
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- Patient Visitation (evenings, weekends, holidays, etc.) Family visitation is encouraged.
- Assist with evening and weekend recreation programs (Bingo)
- Community Service Volunteer Day for organizations (schedule attached)
- Regularly scheduled volunteer duties (brochures available)
- Birthday cards, special holiday cards for inpatients
- Sponsor item from Needs List
- Sponsor Wheelchair Team/Golden Age Team/Winter Sports Clinic/Creative Arts Festival
- Donation of used paperback books and magazines (within 60 days of issue)
- Tray Favors (geared around holidays, i.e. Valentine's Day, St. Patrick's Day, Veterans Day, Thanksgiving)
- Provide clothing donations for our Clothing Room (see page 1 for specific needs)
- Escorts to transport inpatients to Protestant and Catholic Sunday services
- See Calendar of Events on next page ⇒
- Provide musical entertainment in ECC

Currently the VA Ann Arbor Healthcare System has 120 inpatients and provides service to over 40,000 outpatients. Our volunteer program utilizes approximately 1,000 volunteers at the VA Ann Arbor and Community Based Outpatient Clinics in Toledo, Flint, and Jackson.



For additional information contact:  
VA Ann Arbor Healthcare System  
Voluntary Service  
2215 Fuller Road  
Ann Arbor, MI 48105  
Telephone: (734) 845-3467  
<http://www.annarbor.va.gov/>



**VA ANN ARBOR HEALTHCARE SYSTEM - ANN ARBOR, MI**  
**VOLUNTEER OPPORTUNITIES CALENDAR**

**January** Martin Luther King Day - A National day of remembrance and service. Service projects can be customized for your group.

**February** National Salute to Hospitalized Veterans (Sunday - Saturday) - Visitors welcomed during this week-long program. (Valentine's Day Week).

Presidents Day -Patient Visitation - Visitors welcomed.



**May** Memorial Program for recently passed Veterans (date to be announced, held on Saturday). Help needed for set up, serving refreshments, ushering, and clean up.

Memorial Day - Patient Visitation - Visitors welcomed!



**June** Flag Day - Patient Visitation - Visitors welcomed!

**July** 4<sup>th</sup> of July - Patient Visitation - Visitors welcomed!



**September** POW/MIA Recognition Ceremony - 3<sup>rd</sup> Friday of the month). Help needed for set up, staffing event, and clean up.

Cancer Survivor Picnic (date to be announced, held on Saturday)

**October** Memorial Program for recently passed Veterans (date to be announced, held on Saturday). Help needed for set up, serving refreshments, ushering, and clean up.

**November** Veterans Day Ceremony (Help needed for set up, staffing event, and clean up.) Program date TBD

**December** Holiday Carolers/Patient Visitation



*Thank you for making a difference!*